

**St. Monica School Enrollment Contract
2009 - 2010 School Year**

Parents/Guardian Name (Last, First)		Address	Email address**
Home Phone ()	Work Phone ()		Cell Phone ()
	Work Phone ()		Cell Phone ()
Children Attending St Monica (Full name)			Grade in 2009-2010
1.			
2.			
3.			
4.			
5.			

** The email address you provide above will be used for the all parent communication list.

I. Registration and Registration Fees. This signed St. Monica Enrollment Contract, any other required registration documentation outlined in the registration packet, the Registration Fee and the Tuition Deposit are due to the St. Monica School Office by the registration deadline on March 11, 2009. The Registration Fee is three hundred dollars (\$300) for New Families and two hundred dollars (\$200) for Current Families. The Registration Fee and Tuition Deposit are nonrefundable.

II. Tuition.

A. Tuition Rates. St. Monica's Tuition rates for the 2009-2010 school year are listed below. Please check the appropriate box below to indicate your tuition rate.

1. In-Parish Participating Parishioner Tuition Rate.

To receive the In-Parish Participating Parishioner Tuition Rate, you must i) have a Stewardship Commitment Card on file with St. Monica Parish and must be fulfilling that pledge through regular contributions; and ii) be fulfilling the contract obligations contained herein including but not limited to on-time Tuition payment, the Service Commitment and the Fundraising Commitment.

Please indicate whether your 2009 Stewardship Commitment Card has been provided to St. Monica Parish. ___Yes ___No

2. Full Cost Tuition Rate

If you do not qualify for the In-Parish Participating Parishioner Tuition Rate, you will pay Full-Cost Tuition for your child(ren).

	Tuition Deposit	In Parish Participating Parishioner Tuition		Full-Cost Tuition	
		Yearly	Monthly	Yearly	Monthly
<input type="checkbox"/> One child	\$200				
<input type="checkbox"/> Two children	\$400				
<input type="checkbox"/> Three children	\$600				
<input type="checkbox"/> Four + children	\$800				

B. Tuition Deposit. A nonrefundable Tuition Deposit must be paid to St. Monica School at the time of registration as provided above. The Tuition Deposit will be applied to the last month's Tuition payment owing to St. Monica School for the school year or to the Annual Tuition if such Annual Tuition is paid in its entirety on or before July 1, 2009.

C. Tuition Payment Options. You may choose one of two Tuition payment options. The 2009-2010 Tuition may be paid in full on or before July 1, 2009, or you may elect to pay the 2009-2010 Tuition over an eleven (11) month period using the FACTS Program beginning in July of 2009 and continuing through the end of May of 2010. In the event your first payment is not received by July 30, 2009, St. Monica School may, in its sole discretion, cancel your child's enrollment in the school. In the event you have any questions regarding your tuition payment, please contact the Principal. Please check your selected tuition payment option below.

Annual Tuition payment due on or before July 1, 2009

Monthly Tuition Payment using FACTS Program beginning in July of 2009 – May of 2010

D. Transcripts. Transcripts and records will be held by the school until the Tuition and other fees due have been paid in full.

E. Withdrawal from School During School Year. Withdrawal of a child(ren) during the school year from St. Monica School requires thirty days (30) prior written notice to the principal. Tuition for the withdrawing child(ren) is due for the thirty (30) day period following receipt of such withdrawal notice. In the event of such withdrawal, the Tuition Deposit paid for such child(ren) will also be forfeited .

F. Summer Withdrawal. Withdrawal of a child(ren) during the Summer when school is not in session requires prior written notice to the Principal. In the event you withdraw your child(ren) during the Summer when school is not in session, the Tuition Deposit and any Tuition payments made to the school prior to the receipt of such withdrawal notice shall be forfeited. Notwithstanding the foregoing, in the event you have paid the Annual Tuition in full prior to the school's receipt of such withdrawal notice, you will forfeit the Tuition Deposit and an additional amount equal to the monthly Tuition payments that would have been paid to date pursuant to the monthly Tuition payment plan for such withdrawing child(ren). Any excess Annual Tuition funds shall be returned to you within thirty (30) days.

G. Prorating of Tuition in Case of Late Admission. A child(ren) who is admitted after the start of the school year will pay the Registration Fee, the Tuition Deposit and pro-rated Tuition for the academic period during which they attend St. Monica School. The pro-rated Tuition amount will be determined by the school and is non-negotiable.

III. Fundraising.

- A. **Fundraising Commitment.** I will raise three hundred and fifty dollars (\$350) per child (the "Fundraising Commitment") in profits for St. Monica School in fundraising activities during the school year. I may meet such Fundraising Commitment by participating in a variety of fundraising activities including but not limited to; i) the sale of gift wrap; ii) the sale of cookie dough; and iii) the purchase of scrip. I understand that my Fundraising Commitment is based on profits received for the school from my fundraising activities and not on total sales from any one fundraising activity.
- B. **Fundraising Commitment Buyout.** Alternatively, I may fulfill my Fundraising Commitment listed above by providing full payment to St. Monica School with this contract by the Registration Deadline; ii) by paying my Fundraising Commitment in full on or before July 1, 2009; or iii) by making monthly payments through the FACTS program.
- C. **Failure to Meet Total Fundraising Commitment.** In the event I do not meet my Fundraising Commitment on or before May 1, 2010, I will be required to pay the unfulfilled portion of the Fundraising Commitment on May 1, 2010. Failure to fulfill the Fundraising Commitment may affect future enrollment.
- D. **Periodic Reports.** The St. Monica School Development Office will monitor each family's Fundraising Commitment and Service Commitment (see below) and will provide periodic reports to each family. Fundraising Commitments and Service Commitments will be reviewed periodically and families not showing an effort to fulfill these commitments will be contacted by the school.

IV. Service Commitment. I will commit a minimum of forty (40) volunteer hours between June 1st and May 31st to the school. Volunteer hours may be earned in the school and/or parish youth activities. A minimum of ten (10) volunteer hours must be completed in a fundraising capacity. I understand that I am responsible for documenting my volunteer hours and submitting them online or to the school office. Notwithstanding the foregoing, single parent families and families with an eighth grade student are only required to commit a minimum of twenty (20) volunteers hours between June 1st and May 31st.

V. St. Monica Parish Auction. I will donate or procure auction items with a minimum total value of one hundred and fifty dollars (\$150) for the St. Monica Parish Auction. This obligation does not include work on or assistance with class auction projects.

VI. Band Fee. In the event you have a 6th, 7th or 8th grader that wishes to participate in advanced band, a band fee of one hundred and twenty five dollar (\$125) per child is due at registration.

VII. Photo Release. To benefit St. Monica School, brochures, promotional materials and website content are created and occasionally feature student photos, quotes and artwork. I agree that St. Monica School may use my child's name, photo and/or school work in connection with its promotional and publicity materials. In the event you do not want your child's name, photo, quote or school work used, you must inform the school in writing.

I HAVE READ THIS ENROLLMENT CONTRACT AND I AGREE TO THE TERMS AND CONDITONS CONTAINED HEREIN. I agree to pay St. Monica School the tuition and fees and to meet the Service Commitment and Fundraising Commitment specified herein. I further agree to abide by the school operating policies and the procedures and regulations as outlined in the Parent-Student Handbook, the principal and the pastor(s).

Parent/ Guardian Signature & Date

Parent/ Guardian Signature & Date

Office Use Only: Date: _____ office initials: _____

**Return this contract to the school office.
Registration is complete upon receipt of all registration forms and fees.**