

**St. Monica After School Care Enrollment Contract
2009-2010 School Year**

Parents/Guardian Name (Last, First)		Address	Email address
Home Phone ()		Work Phone ()	Cell Phone ()
		Work Phone ()	Cell Phone ()
Children Attending After School Care (Full name)			
1.			
2.			
3.			

I. Registration and Registration Fees. This signed St. Monica After School Care Enrollment Contract, any other required registration documentation outlined in the registration packet, and the Registration Fee are due to the St. Monica School Office by the registration deadline on May 31, 2009. In the event you wish to enroll in the After School Care Program after May 31, 2009, please contact the School Office to determine availability. The Registration Fee is fifty dollars (\$50) per child and is nonrefundable.

II. After School Care Program Hours, Tuition and Fees.

- A. After School Care Hours.** The St. Monica After School Care Program hours are as follows: Mondays from 2:00 pm to 6:00 pm, and Tuesdays, Wednesdays, Thursdays and Fridays from 3:00 pm to 6:00 pm on days in which St. Monica School is in session. Notwithstanding the foregoing, Kindergarten students may also attend the After School Care Program on all Fridays in which Kindergarteners have a half day when St. Monica School is in session. In addition, the After School Care Program will also provide care on all half days from school dismissal until 6:00 pm and on parent teacher conference days from 8:30am to 6:00 pm.
- B. After School Care Tuition.** St. Monica's After School Care Tuition rates for the 2009-2010 school year are listed below based on the number of days per week each month that care is required. In the event you require care on half days or on parent teacher conference days, you will be charged in arrears at a rate of seven dollars and fifty cents (\$7.50) per hour for any hours in excess of your normal registered care. Notwithstanding the foregoing, After School Care Tuition will only be charged at an hourly rate in the month of June. If your child is in Kindergarten and you require extended care on Friday Kindergarten Half-Days, you will be charged an additional fee of fifteen dollars (\$15.00) per day for care provided from 1:00 pm to 3:00 pm which would be in addition to any drop in fee or regular tuition due for care from 3:00 pm to 6:00 pm that day. On such Friday Kindergarten Half-Days, Kindergarteners will attend lunch and recess with the rest of the school before being escorted to the After School Care Program at 1:00 pm. The drop in rate will be twenty dollars (\$20.00) per day (excluding half days and parent teacher conference days) for children who require care during regular after school care hours who are not registered in the program or who require additional care during any given week.
1. One day a week: Sixty-five Dollars (\$65.00) per month
 2. Two days a week: One Hundred Fifteen Dollars (\$ 115.00) per month
 3. Three days a week: One Hundred Seventy Dollars (\$170.00) per month
 4. Four days a week: Two Hundred Twenty Dollars (\$220.00) per month
 5. Five Days a week: Two Hundred Fifty-Five Dollars (\$255.00) per month
 6. Kindergarten Extended Care on Fridays from 1:00 to 3:00 pm: Fifteen Dollars (\$15.00) per day

C. Enrichment Activities. Students enrolled in the After School Care Program may also participate in after school enrichment activities including but not limited to, CYO sports, Chess club, Science Adventures and Tutoring buddies. It is the parent's responsibility to advise the St. Monica School Office of their student's enrichment activities and the days they will need to go to After School Care at the conclusion of such Enrichment Activity so that an escort between activities can be arranged.

D. Enrollment Days. Please check the days you would like to enroll your child in the St. Monica After School Care Program:

_____ **Monday** _____ **Tuesday** _____ **Wednesday** _____ **Thursday** _____ **Friday**

_____ **Kindergartner Extended Care on Friday Half Days**

In the event your child will be attending the After School Care Program on an irregular basis, please submit your requested care schedule each month to the School's Office five (5) days prior to the beginning of the month. If you find you need drop in care during the month, please contact the School Office in advance to determine availability. In addition, parents are expected to submit a request for care in the event they would like their child to spend a half day or parent teacher conference day in the After School Care Program.

E. Tuition Payment. The 2009-2010 After School Tuition may be paid over an eleven (11) month period using the FACTS Program beginning in July of 2009 and continuing through the end of May of 2010. Each month you will be billed for your registered monthly care and any additional hours utilized or drop in fees incurred in the prior month. Parents will receive a monthly statement detailing such fees each month. In the event you have any questions regarding your After School care tuition fees, please contact the Principal.

F. Late Pick Up Charges. The St. Monica After School Care Program closes promptly at 6:00 pm. Parents who pick their child up after 6:00 pm will be charged \$1.00 per minute for each minute they are late.

III. Withdrawal from After School Care Program. Withdrawal of a child(ren) from the St. Monica After School Care Program requires thirty days (30) prior written notice to the principal. Tuition and as well as any drop in fees and hourly fees incurred for the withdrawing child(ren) are due for the thirty (30) day period following receipt of such withdrawal notice.

IV. Photo Release and Email. To benefit St. Monica School, brochures, promotional materials and website content are created and occasionally feature student photos, quotes and artwork. I agree that St. Monica School may use my child's name, photo and/or school work in connection with its promotional and publicity materials. In the event you do not want your child's name, photo, quote or school work used, you must inform the school in writing. The email provided above will be used for the parent communications list.

I HAVE READ THIS ENROLLMENT CONTRACT AND I AGREE TO THE TERMS AND CONDITONS CONTAINED HEREIN. I agree to pay St. Monica School the tuition and fees specified herein. I further agree to abide by any After School Care Program operating policies and the procedures and regulations as outlined in the Parent-Student Handbook, the principal and the pastor(s).

Parent/ Guardian Signature & Date

Parent/ Guardian Signature & Date

Office Use Only: Date: _____ office initials: _____